Reference Number: _____

MANGAUNG
AT THE HEART OF IT ALL

CENTLEC
Reg No. 2003/011612/30

30 Rhodes Avenue
Oranjesig
Bloemfontein
9301
www.centlec.co.za
@centlec @centlecutility

APPLICATION FOR A QUOTATION FOR ELECTRICAL SERVICES

1. DETAILS OF PREMISES FOR WHICH THE SERVICE IS REQUIRED			
Street / Road / Avenue			
Street Number		Erf / Stand number	
Suburb Extension		Postal code	
Building / Complex			
Farm / Plot			
GPS coordinates	Latitude:	longitude:	

2. TYPE OF PREMISES / BUILDING THAT WILL BE AFFECTED(mark with X)																			
House		Flat		Townhouse		School		Business		Factory		Church		Plot		Farm			

3. REGISTERED PROPERTY OWNER / COMPANY DETAILS(mark with X where needed)							
Mr.		Mrs.		Ms.		Other	
Surname:				Name:			
Name of Company / Trust:							
Contact person:							
Type of identification:	SA ID		Passport		ID / Passport number		
Business Registration number:							
Postal address:							
					Postal code		
Work telephone number:							
Home telephone number:							
Cellphone number:							
E-mail address:							

4. ELECTRICAL CONTRACTOR /CONSULTANT(mark with X where needed) (Person responsible for the installation within the property boundaries)							
Mr.		Mrs.		Ms.		Other	
Surname:				Name:			
Name of Company / Trust:							
Contact person:							
Type of identification:	SA ID		Passport		ID / Passport number		
Professional Registration number:							
Work telephone number:							
Home telephone number:							
Cellphone number:							
E-mail address:							

5. SERVICE REQUIRED							
Service type: (mark with X)							
New Connection		Upgrade		Re-Connection		Downgrade	

Temporary connection		Additional meter		Shifting of meter		Removal of services	
Hiring of generator		Township establishment			Conversion		
Relocation of existing infrastructure							

Details of the required electricity service(mark with X where needed)						
1-phase connection	LV		Connection size		Ampere per phase	
3-phase connection	HV	MV LV			kVA	

Meter type & number of meters (mark with X)			
Number of 1-phase meters		Number of 3-phase meters	
Pre-payment meter		Time of use (TOU) meter	

Position of existing electricity connection and / or meters							
Inside premises		Outside wall		Meter room			
Side Walk		Other:					
Capacity of the existing connection	HV	MV	LV	Ampere per phase		kVA	
Number of 1-phase meter(s)		Number of 3-phase meter(s)					
Existing account/meter number:							

6. DECLARATION BY OWNER OR AUTHORIZED REPRESENTATIVE

I/we,

_____

(Initials and Surname / Company / Trust) the owner(s) of the property, hereby declare that I/we have taken the necessary steps to ensure all information contained in this application is correct. I/we request a new or alteration of infrastructure supply service as specified above. I/we further acknowledge and agree to comply with Centlec (SOC) Ltd Connection Policy and Conditions of Supply.

Signature		**Date**	

7. NOTES

1. The form must be completed in a black ink only, use clear capital letters and mark with "X" on applicable blocks.
2. Partially completed forms will not be accepted. Incomplete and inaccurately completed forms will lead to delays.
3. Who must complete an Electrical Service Application form?
   - The property owner shall apply for electrical services for a property and proof ownership MUST be attached.
   - On behalf of the property owner(s) shall ONLY be accepted when an approved ORIGINAL proxy letter is attached with the Title deed attached.
   - For business/trust/body corporate registration form must be attached to the application form, together with a copy of the signatory's identity document.

Please Note:

a) The Quotation will be valid from date of approval until 30th June (End of Municipal financial year).
b) If payment made after the expiry date, a new service application will have to be

submitted, and a quotation will be revised based on the applicable tariffs.

c) Copies of business registration & letter from body corporate must be included with the application form.
d) A certified copy of the applicant ID and the owner of the property must be submitted with the application form.
e) Cancellation of the applied service after the payment and service applied for not yet executed, a charge of 10% will be retained to cover administration expenses up to the limit of R10 000 of VAT and at least 30 days should be allowed for the refunding service cost.

8. CHECKLIST

Documents attached: (mark with X)

Name of document	**Yes**	**No**	**N/A**
Proof of property ownership			
Proxy letter			
Title deed			
Proof of business registration			
Body Corporate letter			
Business/trust/body corporate signatory's identity document			
Certified copy of applicant's identity document			
Certified copy of owner's identity document			
Load calculation form for upgrade connection or connection over 150 A			
Other: (Specify and Attach)			

CENTLEC (SOC) Ltd

Reg No 2003/011612/30

LOAD CALCULATION SHEET - UPGRADE OF DOMESTIC CONNECTION TO 3 PHASE or BUSINESS

(based on SANS10142-1 Annex D - Estimated Load for Installations)

Existing building

Floor Area: _____ m^2

Proposed additions to building

Floor Area: _____ m^2

Existing Installed Load					New or Additional Load			
Lights					**Lights**			
Description	**Number**	**Min Watts**	**Coincidence**	**Total Watts**	**Number**	**Min Watts**	**Coincidence**	**Total Watts**
		See note 1	factor			See note 1	factor	
Bedrooms								
Bathrooms								
Toilets								
Dining room								
Sitting room								
Kitchen								
Laundry								
Passages								
Study								
Garages								
Outside rooms								
Outside lights								
Other								
Power Points					**Power Points**			
Description	**Number**	**Min Watts**	**Coincidence**	**Total Watts**	**Number**	**Min Watts**	**Coincidence**	**Total Watts**
		See note 1	factor			See note 1	factor	
Plug Sockets								
Water heaters								
Stove (house hold)								
Washing machine								
Fridge/Deepfreeze comb.								
Deepfreeze								
Tumble drier								
Swimming pool								
Air conditioners								
Under floor heating								
Other:								
TOTAL LOAD =>	EXISTING				NEW/ADDITIONAL			
ESTIMATED ADMD LOAD =>								
Diversity factor for 3								
CONNECTION SIZE REQUIRED => kWatts								
CONNECTION SIZE REQUIRED => Ampere per phase								

Initials

NOTE 1

The notes below is an indication of the average power consumption of domestic appliances.
For any other specialized equipment used, the actual load must be determined from the rating plate.

1,1 **Lighting** Calculated at +/-18W each

1,2 **Plugs**
a) 3000W(3kW) for the first 50m² under cover
b) Alternative 5000W (5kW) for the first 100m² (Under cover) and 1000W (1kW) for each additional 100m² or part their off 100m²

1,3 **Water heaters** Directly connected
100 liter equipped with 2000W element
150 liter equipped with 3000W element
200 liter equipped with 4000W element

1,4 **Stove** Directly connected
Four plate plus oven at 4000W
Two plate at 1000W

1,5 **Washing machine:**
Based on Defy 445 - 600W

1,6 **Fridge/Deepfreeze** combination: @ 450W

1,7 **Deepfreeze** 370W

1,8 **Tumble drier** 2000W

1,9 **Swimming pool** 750W

1.10 **Air-conditioning:**
7000 BTU - 2050W
9000 BTU - 2600W
12000 BTU - 3450W
18000 BTU - 5150W
24 000 BTU - 6600W

1.11 **Under floor heating**
Small room: 750W
Medium room: 1200W
Large room: 2000W

Official Use

Property Zoning and Use: | Single Residential 1 | Single Residential 2 | Single Residential 3 |

Uses: _____

Initials