

## CALL FOR BIDS

| BID NUMBER | DESCRIPTION                                                                                                                                                                                                                                                                                              | PREFERENTIAL POINT SYSTEM | WHERE TO FIND BID DOCUMENTS                                                                                              | MINIMUM REQUIREMENTS    |              |                                       | COMPULSORY SITE MEETING | CONTACT PERSONS (TECHNICAL)                                                    | CLOSING DATE & TIME     |
|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|--------------------------------------------------------------------------------------------------------------------------|-------------------------|--------------|---------------------------------------|-------------------------|--------------------------------------------------------------------------------|-------------------------|
|            |                                                                                                                                                                                                                                                                                                          |                           |                                                                                                                          | LETTER OF GOOD STANDING | CIDB GRADING | REGISTRATION WITH PROFESSIONAL BODIES |                         |                                                                                |                         |
| RFP08/2025 | CENTLEC (SOC) Ltd a Municipal Entity distributing electricity in Mangaung, and other Municipalities request for proposal to appoint a suitably qualified bidder for the provision of Human Resource payroll enterprise services and payroll solution implementation for the period of sixty (60) months. | 80/20                     | <a href="http://www.centlec.co.za">www.centlec.co.za</a><br><a href="http://www.etenders.gov.za">www.etenders.gov.za</a> | YES                     | N/A          | N/A                                   | N/A                     | <a href="mailto:Zandile.Radebe@centlec.co.za">Zandile.Radebe@centlec.co.za</a> | 30 July 2025 at 11:00am |

## MINIMUM REQUIREMENTS

1. Bidders must submit the TAX compliance verification pin on a SARS letterhead. 2. In the case of the Joint venture, Tax compliance verification pins of all parties must be attached. 3. Copy of JV agreement (in case of JV) must be attached. 4. Supply municipal services (water, sanitation, rates and electricity) clearance certificate or Lease Agreement with a current Bill and rates clearances, or Current Bill of Account not owing more than 90 days. In a case where the services are paid by the Landlord, the signed lease agreement and statement of account must be submitted by the bidder. 5. All supplementary / compulsory MBD forms contained in the bid document must be completed and signed in full. 6. Failure to comply with point 5 will invalidate your bid. 7. Bidders must attach an Original BBBEE Verification Certificate or a Valid Copy of BBBEE Verification Certificate, in case of Joint Venture bidders must submit consolidated BBBEE certificate. 8. Bidders must be registered on the National Treasury Centralized Suppliers Database and must submit their registration summary report. 9. Bidders must quote on all the items required on the pricing schedule and adhere to all the requirements as stipulated in the specification (failure to quote on all items will invalidate your proposal/bid). 10. Bidders must neatly bind their bid/proposal documents. Documents must be in a book format (ring binded), indexed and page numbered (Loose documents will be disqualified). 11. Bid validity period is 120 days from the closing date.

PLEASE NOTE:

1 Specified Goals for Preferential Point System

| Specified Goals                                               | Points Allocation |
|---------------------------------------------------------------|-------------------|
| 50% Black owned (attach a full detailed CSD report)           | 10                |
| 50% Women owned (attach a full detailed CSD report)           | 5                 |
| 50% Youth owned <35 years (attach a full detailed CSD report) | 5                 |
| <b>Total Points</b>                                           | <b>20</b>         |

- 2 Section 217 of the constitution of the Republic of South Africa requires an organ of state to contract for goods and services in accordance with a system which is fair, equitable, transparent, competitive, and cost effective.
- 2.1 No bid(s) will be accepted from a person in the service of the state.
- 2.2 No telegraphic, telefax and late bids will be accepted. (*Please sign bid submission register upon submission*)
- 2.3 The lowest bid / proposal will not necessarily be accepted, and the Municipality reserves the right to accept where applicable a part or portion of any bid or where possible accepts bids or proposals from multiple bidders.
- 2.4 Municipal Supply Chain Management policy and Preferential Procurement Policy Framework Act No 5 of 2000 (revised 2022) and it's regulations will be applied.

Bids are to be submitted to the following address:

**CENTLEC Supply Chain Offices - BID BOX**

**30 Rhodes Avenue**

**Oranjesig**

**Bloemfontein**

**9301**

For Supply Chain related enquiries, please use the following contact details: [Palesa.Makhele@centlec.co.za](mailto:Palesa.Makhele@centlec.co.za) 051 412 2753.

The following bid(s) have been advertised. For more information and to

|                                                                                        |                                                            |
|----------------------------------------------------------------------------------------|------------------------------------------------------------|
| Private Bag X14, Brandhof, 9324<br>30 Rhodes Avenue, Oranjesig, Bloemfontein, 9301     | Tel no: +27 (0) 51 412 2753<br>Fax No: +27 (0) 51 xxx xxxx |
| Contact Person: Palesa Makhele                                                         | Date: 30 June 2025                                         |
| E-mail: <a href="mailto:Palesa.Makhele@centlec.co.za">Palesa.Makhele@centlec.co.za</a> |                                                            |
| Our Ref.: Advertised Bids                                                              | Your Ref.:                                                 |

download documents kindly visit the e-tender portal [www.etenders.gov.za](http://www.etenders.gov.za)  
and follow the instructions below:

You click on tender opportunities.

- Advanced search
- Organ of state – search for CENTLEC

A list of all advertised bids for CENTLEC will appear.

Click on the cross sign “+” on the bid you are interested in, the documents will appear for download.

| ADVERTISED BIDS |                                                                                                                                                                                                                                                                                                          |                 |              |
|-----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|--------------|
| Contract No     | Description                                                                                                                                                                                                                                                                                              | Advertised date | Closing date |
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